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| BRIEFING SHEETUNITED KINGDOM###/YYYY (To be added by AIS) |
|  | **Date of Publication** | DD MMM YYYY |
| Name/Department | **Notes**(a) All times are UTC.(b) References are to the UK AIP.(c) Information, where applicable, should also be used to amend appropriate charts. |
| Address Line 1 |
| Address Line 2 |
| Post Code |
| Email Address |
| BRIEFING SHEET TITLEAPPLICABLE TO UAS ONLY (DELETE AS APPLICABLE)LOCATION (DELETE AS APPLICABLE)DATE FROM – DATE TO |

The text below provides an example of the details expected in a Briefing Sheet, including how a radius can be used to define an area. Alternatively, a table may be used for more complex descriptions. Where possible, the following guidelines should be adhered to:

* Content should be clear and unambiguous.
* Data should be presented in accordance with the accuracy and resolution requirements outlined in the data catalogue.
* Dates and times should be highlighted in **bold**.
* All paragraphs should be numbered, and ordered lists should use Roman numerals.
* If a chart is included, it should provide a clear and straightforward representation of the activity area, overlaid onto an existing chart backdrop.
* Once submitted, AIS will allocate the Briefing Sheet a number and update the header accordingly.

**Title of the Event**

1. An event will take place from **18 to 22 June 2024** inclusive **between 0800 and 1800** **hours** each day below 900 FT AMSL within the area bounded by a circle having a radius of 1.5 NM centred on 512708N 0003638W.
2. Operators are requested to:
	1. Fly outside of this area.
	2. Contact XYZ to obtain permission to operate within this area.
3. Further enquiries can be made to...

Example table:

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| AREA EXAMPLESFC to 99,000 FT AMSL |
| A | 514005N 0034900W | Then straight line to |
| B | 514006N 0034900W | Then straight line to |
| C | 514005N 0034600W | Then straight line to |
| D | 514005N 0034900W | - |

Example Chart:
