EACCC COVID-19 Harmonised NOTAM Format

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The European Crisis Coordination Cell together with all key Stakeholders strongly recommends the use of the following NOTAM Format templates for COVID-19 publications.

During the past days, the EUROCONTROL Network Manager (NM) has received a large number of COVID-19 related NOTAMs which showed a large variation in format and content.

In order to facilitate the readability and to reduce potential interpretation differences, NM recommends in coordination with key stakeholders the following harmonised approach.

NOTAMs received to date can be divided into three main categories:

1. NOTAMs with restrictions (either flight restrictions, passenger restrictions or both)
2. NOTAMS with requirements for crew or passengers (health declarations, Passenger Locator Form, quarantine etc.)
3. Informational NOTAMs

The fields Q), A), B), and C) should be filled as usual. For the E) field it is essential that the **COVID-19** reference is used, preferably at the beginning together with a subject keyword.

For NOTAMs on flight restrictions the following format should be used:

Q)	QOE
A)	[FIR]
B)	[start date/time]
C)	[end date/time]
E)	COVID-19: FLIGHT RESTRICTIONS FLIGHTS FROM [departure area] ARE PROHIBITED TO LAND AT [destination area] EXEMPTED ARE [exempted categories]

For NOTAMs on passenger restrictions the following format should be used:

Q)	[conforming regulations]
A)	[FIR]
B)	[start date/time]
C)	[end date/time]
E)	COVID-19: PASSENGER RESTRICTIONS

	PASSENGERS FROM [departure area] ARE PROHIBITED TO ENTER [destination area] EXCEPT [exception criteria]

Note: Examples of exception criteria are nationals, residents, self-quarantine etc.

For NOTAMs on crews/passengers requirements the following format should be used:

Q)	[conforming regulations]
A)	[FIR]
B)	[start date/time]
C)	[end date/time]
E)	COVID-19: CREWS/PASSENGERS REQUIREMENTS CREWS/PASSENGERS FROM [departure area] ARE REQUIRED TO [clear and brief description of requirements]

For informational NOTAMs the following format should be used:

Q)	[conforming regulations]
A)	[FIR]
B)	[start date/time]
C)	[end date/time]
E)	COVID-19: INFORMATION [non restrictive information content]

On request of ICAO, the following format should be used for aerodrome closures/limitations:

Q)	QFA
A)	[AD]
B)	[start date/time]
C)	[end date/time]
E)	COVID-19: [name and code] AIRPORT IS CLOSED TO ALL INBOUND INTL FLIGHTS DUE TO COVID-19 INFECTION PREVENTION. THIS RESTRICTION DOES NOT AFFECT THE FOLLOWING FLIGHTS: 1. ACFT IN STATE OF EMERGENCY 2. CARGO FLIGHTS 3. TECHNICAL LANDING 4. HUMANITARIAN/MEDEVAC/REPATRIATION FLIGHTS. 5. UNITED NATIONS FLIGHTS PERSONS ON BOARD EXCEPT CREW SHALL NOT BE PERMITTED TO DISEMBARK WITHOUT AUTHORIZATION. CREW MEMBERS MAY DISEMBARK BUT SHALL UNDERGO STRICT MANDATORY QUARANTINE UNDER THE SUPERVISION OF THE STATE DURING THEIR ROTATION/REST PERIOD. EXCEPT ACFT IN EMERGENCY THE EXEMPTED FLIGHTS ARE TO SEEK PRE-AUTHORISATION FROM THE [name] AUTHORITIES (details) (or IN ACCORDANCE WITH [State Name] AIP GEN 1.2). ENR ATS IS NORMAL AND AIR OPERATORS ARE ABLE TO FILE [aerodrome names] AS ALTERNATE AERODROMES.